

# Notification to register as a professional collector and transporter and/or dealer/broker of controlled waste



Environment  
Agency

Waste Management Licensing Regulations 1994

Control of Pollution (Registration of Carriers and Seizure of Vehicles) Regulations 1991

**Before filling out this form please read the guidance note attached and the questions on the form carefully. We will not be able to process your form unless you have filled it in correctly and this could delay your registration.**

## When to fill in this form

This form is for those who are exempt from the need to register as a waste carrier and/or broker of controlled waste but are still required to register as a professional collector and transporter and/or dealer/broker of controlled waste – see guidance note attached.

If you need further assistance please call our general helpline on 08708 506 506 or if you are dealing only with agricultural waste please call 0845 603 3113.

*Please make sure you answer all the questions that apply to you. If you leave anything out, we may need to contact you.*

## 1 Your Registration

### 1.1 If you are making changes to an existing registration

*Please give us your previous professional collector and/or dealer/broker registration number below.*

*If you do not know your previous registration number please give us a call.*

### 1.2 Which activities do you want to register

*(tick all that apply to you)*

- Collector and transporter  
 Dealer/broker

## 2 Reason for registering

### 2.1 Are you one of the following organisations

*(tick box that applies)*

- (a) Waste collection authority; waste disposal authority or waste regulation authority under Part II of the Environmental Protection Act 1990  
 (b) A charity  
 (c) A voluntary organisation under section 48(11) of the Local Government Act 1985

*If you have ticked a box in this section please go straight to Section 3 and fill in your details.*

*If none of the above applies then please go to 2.2.*

### 2.2 Are you collecting and transporting or acting as a dealer/broker for the following types of waste only

*(tick all the boxes that apply to you)*

- (a) waste from animal by-products collected and transported under the requirements of the European Community Regulation on Animal by-products  
 (b) mines and quarries waste  
 (c) agricultural waste

## 2 Reason for registering *continued*

*If you haven't been able to tick any boxes in this section or you also carry other types of waste then you may need to register as a waste carrier and or broker of controlled waste - please see guidance note attached.*

## 3 Who is carrying out this activity

### 3.1 Please give the details of the person, company, partnership or organisation that is carrying out this activity

Title

First name

Last name

Name of company, trading name or organisation *if applicable*

Address

  
  
  


Postcode

Contact numbers

Phone

Fax

Mobile

Email

## 4 Principal Place of business

### 4.1 Please tell us the principal place from which the business is conducted if different from 3.1

Address

  
  
  


Postcode

Contact numbers

Phone

Fax

#### 4 Principal Place of business *continued*

4.2 If you have any other premises where this business is carried on you must enter the details in Appendix 1 on the back of the form. These should be your own premises, not your customers'.

#### 5 Other Contact Details

5.1 Please give the contact details of a person we can phone or write to about this registration *if different to 3.1. This can be an agent or consultant.*

Title	
First name	
Last name	
Acting as (agent/Consultant etc)	
Trading/business name <i>if any</i>	
Address	
Postcode	
Contact numbers	
Phone	
Fax	
Mobile	
Email	

#### 6 Data Protection Notice

Please read this notice and then go to Section 7 and sign the declaration.

*The Environment Agency is responsible for regulating environmental protection, flood defence, water resources and fisheries. We must protect and enhance the environment and promote conservation and recreation.*

The information provided by yourselves will be processed by the Environment Agency to deal with your application, to monitor compliance with the licence/permit/registration conditions, to process renewals and for maintaining the relevant public register(s).

We may also process and/or disclose it in connection with the following:

- offering/providing you with our literature/services relating to environmental matters;

#### 6 Data Protection Notice *continued*

- consulting with the public, public bodies and other organisations (e.g. Health and Safety Executive, Local Authorities, Emergency Services, Defra) on environmental issues;
- carrying out statistical analysis, research and development on environmental issues;
- providing public register information to enquirers;
- investigating possible breaches of environmental law and taking any resulting action;
- preventing breaches of environmental law;
- assessing customer service satisfaction and improving our service; and
- responding to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, where the Data Protection Act allows.

We may pass it on to our agents/representatives to do these things on our behalf.

*You should ensure that any people named on this form are informed of the contents of this data protection notice.*

#### 7 Declaration

**I declare that the information in this notification is true to the best of my knowledge and belief and I understand I can only collect and transport and/or act as a dealer/broker of controlled waste as described on this form.**

Signature

Name

Title	
First name	
Last name	

Status

#### 8 What happens next?

When you have filled in this form, please re-read it and make sure you have answered all the questions.

Send your completed form to:

**Environment Agency National Customer Contact Centre  
Quadrant  
99 Parkway Avenue  
Sheffield  
S9 4WG**

*You should ensure your form reaches us before the date you intend to start carrying on the activity. It is an offence to carry on the activity without being registered with us.*

We will inform you in writing of your registration within 21 days of receiving your form.

## 9 Further information

For further information, visit our website:  
[www.environment-agency.gov.uk](http://www.environment-agency.gov.uk)

For agricultural waste enquiries call 0845 603 3113.

You can also call our general enquiries number:  
08708 506 506.

## For Environment Agency use only

Date received (DD MM YYYY)

Registration number

Notification status

Date registered (DD MM YYYY)

Environment Agency team

Entered by

Date entered (DD MM YYYY)

**Appendix 1 Places and depots where this business is carried out**

Continue on a separate sheet if necessary.

**Place 1**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 2**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 3**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 4**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Appendix 1 Places and depots where this business is carried out *continued***

**Place 5**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 6**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 7**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

**Place 8**

Address


Postcode

National grid reference *if no recognisable address*

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------